

Arrival Checklist

Before you leave home, make sure you have the following with you, for:

Your Arrival:

- Valid passport (not required for Europeans, an ID card is sufficient)** for at least six months after the start of your classes. If not, apply for a new one as soon as possible,
- Take out **travel insurance** to cover any loss of luggage or delays/cancellation of your flight (*N.B. It is possible that students who apply for visas will be asked by the French embassy to take out a travel insurance with repatriation in case of serious health problems, accident etc. and have a health certificate of non-contagion (dated no more than 6 months before your arrival), details of your inoculations and information on any health problems you may have which a doctor would need to know in case of ongoing treatment or accident).*

Your Health:

- Before departure, visit your doctor if you have any **ongoing medical conditions**, to make sure you have a good **supply of medicine** and a **letter from your doctor**, or medical notes, translated into French or English, to help when you register with a doctor in France,
- An **official copy of your birth certificate (all pages)**, dated no more than 3 months before your arrival in France, for students who will register with the **French National Health Insurance** (*A second official copy of your birth certificate will be necessary for the CAF Housing Allowance application*),
- Your **European Health Insurance Card (EHIC)** - for European students ONLY,
- Your **international health insurance contract** for students staying in France for 3 months or less.

Your Accommodation:

- Confirmation of your **accommodation reservation** along with the **contact details** for your new home (name, exact address, phone number),
- If you booked a room or apartment at the CROUS through the housing application,
 - For Reims: let your residence contact person know (**by email**), directly, when you want to check in and get your keys. Be careful about the residence opening hours,
 - For Rouen: the school will let your residence know of your date and time of arrival, thanks to the Travel Plan that you will be asked to fill in close to your travel date.
- Housing insurance attestation (information to come before your arrival).
- An **adapter /converter** for electricity plugs, if needed.

Everyday Needs:

- Make arrangements for **funds to cover living costs and accommodation** to be transferred to your French bank account once you open it. **Do not bring large amounts of cash.** Arrange to have enough cash on you to cover living cost (food, housing...) during your first days in France only,
- Unblocked cell phone** for international calls and/or for it to accept a French SIM card.

In Case of Emergency:

- The **address and phone number of NEOMA BS**,
- An **electronic copy of your passport and visa** in your private e-mail account or on your phone, so that you can access them immediately in case of an emergency. We also suggest e-mailing them to close family.

You're now almost set to go!